

NICOLE JOWETT

(562)508-9890 | hello@nicole-jowett-tv.com | Los Angeles, CA

INDUSTRY EXPERIENCE

WRITER | *Freelance* | Los Angeles, CA

September 2006 – Present

- Focus on character-driven science fiction and fantasy stories that explore themes of finding your place in the world, humanity, self-acceptance, unshakeable bonds of friendship, and adventure
- Collaborate with a team of writers, incorporating feedback and crafting multi-episode stories

DEVELOPMENT INTERN | *Paramount / di Bonaventura* | Los Angeles, CA

August 2022 – August 2023

- Engaged in development process, providing critical coverage on written and visual material, assessing based on story, producibility, and alignment with di Bonaventura's style
- Managed front desk operations, coordinating administrative tasks and facilitating communication across diverse roles from assistants to executives, maintaining professionalism and discretion when handling confidential information

VIDEO PRODUCER | *Criteria Corp* | West Hollywood, CA

May 2018 – July 2023

- Managed all aspects of video content creation from ideation to completion, crafting marketing content strategies
- Conceptualized, wrote, filmed, edited, and distributed informational videos, interviews, social media content, and ads

EXECUTIVE ASSISTANT | *Quinn Media Management* | Beverly Hills, CA

May 2022 – August 2022

- Administered executive schedules, travel arrangements, expense reports, and conducted industry research
- Collaborated with cross-functional teams to facilitate decision-making based on industry trends
- Managed phone and email communications, maintaining professional relations and confidentiality

READER INTERN | *The Radmin Company* | Beverly Hills, CA

April 2022 – August 2022

- Provide film and television script coverage, analyzing based on concept, plot, pacing, characters, and dialogue
- Assess and recommend writers for representation

BROADCAST CAMERA OPERATOR | *Freelance* | San Francisco, CA

July 2017 – February 2019

- Readied shots and followed action on stage for live broadcast at multi-day events and conferences
- Hired and managed additional camera operators and assistants

ASSISTANT DIRECTOR | *Freelance* | Long Beach, CA

October 2014 – November 2018

- Hired a talented and reliable crew, maintained and sent out call sheets, and secured film locations and permits
- Managed crew of up to twenty people and handled unforeseen problems that arose, increasing production efficiency

EXECUTIVE PRODUCER | *College Beat Television* | Long Beach, CA

August 2013 – June 2015

- Managed project schedules and development, ensuring timely production and quality content delivery
- Pioneered the network's first narrative show, leading to significant expansion and increasing viewership by 1,000%
- Directly involved in or responsible for producing, directing, writing, casting, editing, and distributing content

FILM EXPERIENCE

PRODUCER | *Pathfinder* (Proof of Concept Pilot, 2023), *Heart of Gold* (Proof of Concept Pilot, 2022), *Figuring Things Out* (Web Series, 2018), *The Fiction Show* (Web Series, 2014-2015), *Miss Virginia* (Short, 2014), *Invasion of the Jimmies* (Short, 2013)

WRITER | *Droids* (Animated Pilot, 2023), *The Enclosure* (Sci-Fi Pilot, 2023), *Pathfinder* (Sci-Fi Pilot, 2023), *The Boys* (Spec, 2022), *Never Have I Ever* (Spec, 2021), *The Flash* (Spec, 2018), *The Fiction Show* (Web Series, 2014-2015), *Miss Virginia* (Short, 2014)

ACCOMPLISHMENTS, SKILLS & INTERESTS

ACCOMPLISHMENTS | Phi Kappa Phi Bond Fellowship (2021), CSU Media Arts Festival finalist (*The Fiction Show*, 2015), International Student Film Festival Hollywood official selection (*Miss Virginia*, 2014), CSU Media Arts Festival finalist (*Miss Virginia*, 2014), Hollywood Foreign Press Association Scholarship (*Miss Virginia*, 2013), Campus Movie Fest best picture winner of CSULB (*Invasion of the Jimmies*, 2013), College Beat TV best intern (2011), College Beat TV best entertainment segment (*Aspiring Artists*, 2011)

SKILLS | Adobe Creative Suite (Premiere Pro, Photoshop, Illustrator), Final Draft, Studio System, Canon DSLRs, Graphic Design, Microsoft Office (Word, PowerPoint, Excel), Google Suite (Docs, Slides, Sheets), Graphic Design, Marketing

INTERESTS | Science Fiction, Fantasy, Concerts, Video Games, Trading Cards, Star Wars, Star Trek, Anime, Manga

EDUCATION

CHAPMAN UNIVERSITY, Dodge College of Film and Media Arts | Orange, CA

May 2023

Master of Fine Arts in Television Writing and Producing | 3.9 GPA

CALIFORNIA STATE UNIVERSITY OF LONG BEACH | Long Beach, CA

May 2015

Bachelor of Arts in Film & Electronic Arts, Directing & Producing | Minor in English: Creative Writing | 4.0 GPA